

Context

Project Title

Project Title in English

Project Start Date (yyyy-mm-dd)

Project Total Duration (Months)

Project End Date (yyyy-mm-dd)

National Agency of the Applicant Organisation

Language used to fill in the form

For further details about the available Erasmus+ National Agencies, please consult the following page:
<https://ec.europa.eu/programmes/erasmus-plus/contact>

Sample

Participating Organisations

Please note that the Organisation ID has replaced the PIC as the unique identifier for the organisation to apply for Erasmus+ and European Solidarity Corps actions managed by National Agencies. Organisations that have a PIC and have previously applied for funding in these programmes through the National Agencies have been assigned an Organisation ID automatically. Please use the Erasmus+ and European Solidarity Corps platform to check an Organisation ID, update information linked to it or register a new organisation:

<https://webgate.ec.europa.eu/erasmus-esc/organisation-registration>

Sample

Project Description

Why do you want to carry out this project? What are its objectives? What are the issues and needs that you are seeking to address through this project? In which way is this project linked to the objectives and principles of Youth Dialogue in the field of youth?

What are the most relevant topics addressed by your project? Select up to 3 topics ...

Sample

Participants' Profile

Please describe the background of the participants involved (including decision makers/experts, if relevant) and how these participants have been or will be selected.

Please provide general information on the age of participants and describe how you will ensure gender balance in the main activities carried out in your project.

Participants with Fewer Opportunities

Does your project involve participants facing situations that make their participation in the Activities more difficult?

Sample

Learning Outcomes

Which learning outcomes (i.e. knowledge, skills, attitudes, behaviours) are to be acquired/improved by participants in each planned activity of your project?

The Erasmus+ Programme promotes the use of instruments/certificates like Europass, ECVET and Youthpass to validate the competences acquired by the participants during their experiences. Will your project make use of such European instruments/certificates?

How will you use the European/national instrument(s)/certificate(s) selected, if any? How will you ensure an awareness and reflection of the participants on their learning process and competences developed in the project? Please remember to include the methods that support reflection and documentation of the learning outcomes in the daily timetable of each activity.

Sample

Preparation

What will be done in preparation, by your organisation and, if relevant, by your partners before youth activities take place? How will the participants be involved in defining or being aware of the topics, the activities and the methodology?

Please describe in detail how do you intend to cooperate and communicate with your decision-makers and other relevant stakeholders and if applicable with your project partners.

Practical Arrangements

Please describe in detail how will the practical and logistic matters of the project be addressed (e.g. travel, accommodation, insurance, safety and protection of participants, visa, preparatory meetings with partners etc.).

Sample



Activities

Main Activities

Please outline the main activities you plan to organise and the working methods used. If relevant, please describe the role of each project partner in the activities.

List of Activities

Please enter the different activities you intend to implement in your project.

Follow Up

Please describe what will happen after the end of your main activities.

Impact

What is the expected impact on the participants and participating organisation(s) and target groups?

What is the desired impact of the project at the local, regional, national, European and/or international levels?

Dissemination of Project Results

Which activities will you carry out in order to share the results of your project outside your organisation and partners and particularly, decision makers? What will be the target groups of your dissemination activities? How will participants be involved in the dissemination activities?

Evaluation

Which activities will you carry out in order to assess whether, and to what extent, your project has reached its objectives and results?



Budget

Travel

Activity Id	Activity Type	Country of Origin Country of Destination City of Venue	Travel Grant per Participant	No of Participants (including accompanying persons)	Total Travel Grant Requested
Total					0,00 EUR

Exceptional Costs for Expensive Travel

Activity Id	Activity Type	Description of Costs	No. of Participants (including accompanying persons)	Total Exceptional Costs for Expensive Travel Grant Requested
Total				0,00 EUR



Organisational Support

Activity Id	Activity Type	Flow No	Country of Destination	Duration (days)	No of Participants (including accompanying persons)	Grant per participant/Day	Total Grant Requested
Total							0,00 EUR

Special Needs Support

Activity Id	Activity Type	No of Participants With Special Needs	Description of Costs	Total Grant Requested
Total				0,00 EUR

Sample

Exceptional Costs

Activity Id	Activity Type	No of Participants (including accompanying persons)	Description of Costs	Total Grant Requested
Total				0,00 EUR

Sample



Project Summary

Summary

Please provide a short summary of your project. Please recall that this section [or part of it] may be used by the European Commission, Executive Agency or National Agencies in their publications. It will also feed the Erasmus+ Project Results Platform.

Be concise and clear and mention at least the following elements: context/background of project; objectives of your project; number and profile of participants; description of activities; methodology to be used in carrying out the project; a short description of the results and impact envisaged and finally the potential longer term benefits. This summary will be publicly available in case your project is awarded.

Please provide a translation in English. This summary will be publicly available in case your project is awarded.

Summary of Participating Organisations

Organization Organisation ID	Country of the Organisation	Role of the Organisation	Type of the Organisation
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Total number of participating organisations



Summary of Activities and Participants

Activity Type	No. of Activities	No. of Participants	No. of Participants with Special Needs	No. of Participants with Fewer Opportunities	No. of Young Participants	No. of Accompanying Persons
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No funding requested

Total	0	0	0	0	0	0
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Budget Summary

Activity Id	Activity Type	Travel	Exceptional Costs For Expensive Travel	Organisational Support	Special Needs Support	Exceptional Costs	Total
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No funding requested

Project Total Grant

Grant Calculated	0,00 EUR
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Annexes

The maximum number of all attachments is 10.

Please download the Declaration on Honour, print it, have it signed by the legal representative and attach.

File Name	File Size (kB)
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Please attach the timetable for the project activities using the template provided

File Name	File Size (kB)
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Please attach any other relevant documents.

File Name	File Size (kB)
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Total Size (kB)



Checklist

Before submitting your application form to the National Agency, please make sure that

- It fulfils the eligibility criteria listed in the Programme Guide.
- All relevant fields in the application form have been completed.
- You have chosen the correct National Agency of the country in which your organisation is established.

Currently selected NA is:

Please also keep in mind the following:

The documents proving the legal status of the applicant must be uploaded in the participants' portal (for more details, see Part C of the Programme Guide- 'Information for applicants').

Data Protection Notice

PROTECTION OF PERSONAL DATA

The application form will be processed electronically. All personal data (such as names, addresses, CVs, etc.) will be processed pursuant to Regulation (EC) No 45/2001 on the protection of individuals with regard to the processing of personal data by the EU institutions and bodies and on the free movement of such data. Any personal data requested will only be used for the intended purpose, i.e. the processing of your application in accordance with the specifications of the call for proposals, the management of the administrative and financial aspects of the project if eligible and the dissemination of results through appropriate Erasmus+ IT tools. For the latter, as regards the details of the projects' contact persons, an unambiguous consent will be requested.

For the full description of the collected personal data, the purpose of the collection and the description of the processing, please refer to the Specific Privacy Statement associated with this form:

http://ec.europa.eu/programmes/erasmus-plus/documents/epluslink-efoms-privacy_en.htm

- I agree with the Data Protection Notice.



Erasmus+

Call 2020, Round 1, KA3 - Support for policy reform
KA347 - Youth Dialogue Projects
FormId KA347-0D727EB5 Deadline (Brussels Time) 2020-02-05 12:00:00

Submission History

If you have submitted more than one version of your application form, you can use this section to keep track of your work.

Sample