



Context

Language used to fill in the form

Project Title

Project Title in English

Project Start Date (yyyy-mm-dd)

2020-05-01

Project Total Duration (Months)

Project End Date (yyyy-mm-dd)

National Agency of the Applicant Organisation

For further details about the available National Agencies, please consult the following page:

https://ec.europa.eu/youth/solidarity-corps/resources-and-contacts_en

Sample



Applicant Organisation

Applicant Organisation Details

Organisation ID
Legal Name
Legal Name (national language)
Department (if applicable)
Address
Country
Postal Code
City
Website
Telephone

Profile

Type of Organisation
Is your organisation a public body?
Is your organisation a non-profit?

Legal Representative

Gender	
First Name	
Family Name	
Position	
Email	
Telephone	
Preferred Contact	
OLS Contact	No
Same address as organisation	No



Address
Country
Postal Code
City

Contact Person

Gender
First Name
Family Name
Position
Email
Telephone
Preferred Contact
OLS Contact
Same address as organisation
Address
Country
Postal Code
City

No

No

Quality Label/Accreditation

Accreditation Type	Accreditation Reference	Accreditation Role	Valid until
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Background and experience

Please briefly present the organisation.

Please describe the activities and experience of the organisation in the areas relevant for this application.

Erasmus+ finalised project



Role in project

Number of Erasmus+ finalised projects with volunteering activities

Number of volunteers involved

Has the organisation participated in a European Union granted project in the 3 years preceding this application?

Sample



Project Description

Please describe the project's aims and activities and how it will contribute to achieving the objectives of the European Solidarity Corps.

Please explain why you want to carry out this project and how you identified the demand for the activities proposed. What are the issues, important societal needs and challenges that you are seeking to address?

What is the expected impact on the participants, participating organisation(s) and target groups?

How will the project benefit the communities in which the activities will take place? What is the expected impact of the project at the local, regional, national, European and/or international levels?

Please select up to three topics addressed by your project

Sample



Project management and governance

How will you ensure the project is effectively managed (e.g. setting up of agreements with partners, learning agreements with volunteers, mentoring and support of volunteers etc.)? Please provide details on the management and delivery structure for the project, including the number of staff involved and their respective roles and responsibilities.

How will the practical and logistical matters of each planned activity be addressed (e.g. travel, accommodation, insurance, safety and protection of volunteers, visa, social security, mentoring and support, preparatory meetings with partners etc.)?

Please describe how you will ensure that volunteer work will not substitute paid work.

The quality of the preparation of the volunteers is a key element to implementing a successful project. What kind of preparation will be offered to participants (e.g. task-related, intercultural, linguistic, risk-prevention etc.)? Who will provide such preparatory activities and how will you monitor and ensure that this is done?

What kind of support will be offered to participants after their return? Who will provide such activities and how will you monitor and ensure that this is done?

Partnerships

Please list below the organisations that will be involved in the volunteering activities. Please note that under "Activities" you will have to link each activity that you plan to implement to a Host organisation. To do so, you have first to encode the Host organisations involved in your project here (except the applicant).

ID	Organisation ID	Legal Name	Country	Accreditation Type (Quality Label)	Role	Validity	Activity ID
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How did you choose those partners or how will you choose them if not done yet? What experiences and competences will they bring to the project? Please also describe how the project will meet the needs and objectives of your partners

How do you intend to cooperate and communicate with your project partners? How will you monitor and manage their performance?



Participants' Profile

Please describe the profile, background and needs of the volunteers involved and how they have been or will be selected.

Participants with Fewer Opportunities

Will your project aim to involve participants with fewer opportunities as described in the European Solidarity Corps Guide?

Learning Outcomes

Please describe the measures put in place to embed a quality learning process from the start of the project and support the volunteers in defining and meeting their learning objectives, organising their reflection, identification and documentation of the non-formal and informal learning outcomes acquired. Please remember to include the methods that support reflection and documentation of the learning outcomes in the daily timetable of each activity.

Which learning outcomes (i.e. knowledge, skills, attitudes, behaviours) are likely to be acquired/improved by participants in each project activity?

The European Solidarity Corps promotes the use of instruments/certificates like Youthpass and Europass to validate the competences acquired by the participants during their experiences. Will your project make use of such European instruments/certificates?

Are you planning to use any national instrument/certificate?



Project Activities

Volunteering Activities

Id	Activity Title	Activity Type	Legal Name (Organisation ID)	No. of Participants	Grant (EUR)
A1				0	0.00 EUR
Total				0	0.00 EUR

Activity - A1

Legal Name of the Host Organisation

Activity Title

Activity Type

Activity Description - Please provide a detailed description of the activity

Id.	Country of Origin / Country of Destination	Distance Band	Duration excluding Travel (days)	No. of Participants	Grant (EUR)
1	... / ...				0.00 EUR
Total				0	0.00 EUR

Activity - A1 , Flow - 1

Activity Title



Country of Origin
Country of Destination
Duration excluding Travel (in days)
Total No. of Participants
Out of which:
No. of Participants with Special Needs
No. of Participants with Fewer Opportunities
No. of Accompanying Persons
Activity - A1 , Flow - 1 , Budget
For further information please consult the European Solidarity Corps Guide for the overview of funding rules.
Activity - A1 , Flow - 1, Budget , Travel
No. of Participants
Distance Band
Grant per Participant (EUR)
Total Travel Grant (EUR)

0.00 EUR

0.00 EUR



Activity - A1 , Flow - 1, Budget , Organisational Support – Activity Costs

No. of Participants	
Duration per Participant	
Travel days per Participant	
Grant per Participant/Day (EUR)	0.00 EUR
Total Organisational Support – Activity Costs (EUR)	0.00 EUR
Activity - A1 , Flow - 1, Budget , Pocket Money	
No. of Participants	
Duration per Participant	
Travel days per Participant	
Grant per Participant/Day (EUR)	0.00 EUR
Total Pocket Money (EUR)	0.00 EUR

Activity - A1 , Flow - 1, Budget , Exceptional Costs

No. of Participants	Description and Justification	Grant (EUR)
Total		0.00 EUR



Activity - A1, Flow - 1 , Total Flow Budget

Budget Items

Total Flow Grant

Grant (EUR)

0.00 EUR

Activity - A1 , Total Activity Budget

Budget Items

Total Activity Grant

Grant (EUR)

0.00 EUR

Complementary Activities

Do you plan to organise complementary activities?



Follow-up

Project visibility and Dissemination of Results

How you will you make your project visible?

Which activities will you carry out in order to share the results of your project? What will be the target groups of your dissemination activities? Will volunteers be involved in these activities? If yes, how?

Evaluation

Which activities will you carry out in order to assess whether, and to what extent, your project has reached its objectives and results?

Sample



Budget

Organisational Support - Project Management

Total Project Management Grant (EUR) 0.00 EUR

Project Budget Summary

Budget Items Grant (EUR)
Total Grant 0.00 EUR

Budget Summary per Volunteering Activity Type

Activity Type	Travel (EUR)	Exceptional Costs for Expensive Travel (EUR)	Organisational Support - Activity Costs (EUR)	Inclusion Support (EUR)	Exceptional Costs for Inclusion Support/ Reinforced Mentorship (EUR)	Pocket Money (EUR)	Linguistic Support (EUR)	Exceptional Costs (EUR)	Grant (EUR)
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Budget Summary per Volunteering Activity

Activity ID	Activity Type	Travel (EUR)	Exceptional Costs for Expensive Travel (EUR)	Organisational Support - Activity Costs (EUR)	Inclusion Support (EUR)	Exceptional Costs for Inclusion Support/ Reinforced Mentorship (EUR)	Pocket Money (EUR)	Linguistic Support (EUR)	Exceptional Costs (EUR)	Grant (EUR)
A1		0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR	0.00 EUR



Project Summary

Please provide short answers to the following questions to summarise the information you have provided in the rest of the application form. Please use full sentences and clear language. In case your project is accepted, the summary you provided will be made public by the European Commission and the National Agencies.

What do you want to achieve by implementing the project? What are the objectives of your project? What results and impacts do you expect to achieve?

Please provide a translation of your answer in English.

What activities do you plan to implement? What is the number and profile of the participants involved? What will be the volunteers doing during their activity?

Please provide a translation of your answer in English.

How are you going to manage the project, who will be your partners and how will you effectively cooperate with them?

Please provide a translation of your answer in English.

Summary of Activities and Participants

Activity Type	No. of Activities	No. of Participants	No. of Participants with Fewer Opportunities	No. of Participants with Special Needs	No. of Accompanying Persons
Sample					

Summary of linguistic support

Linguistic Support Type	No. of participants
Total	0



Annexes

The maximum number of attachments is 100 and the maximum total size is 102400 KB.

Please print the Declaration on Honour, have it signed by the legal representative and attach it.

File Name

File Size (kB)

Please attach the timetable for the project activities using the template provided

File Name

File Size (kB)

Please attach any other relevant documents.

File Name

File Size (kB)

Total Size (kB)

0

Sample



Checklist

Before submitting your application form to the National Agency, please make sure that

- It fulfils the eligibility criteria listed in the European Solidarity Corps Guide.
- All relevant fields in the application form have been filled in correctly.
- You have chosen the correct Agency of the country in which your organisation is established.

Currently selected NA is:

Please also keep in mind the following:

The documents proving the legal status of the applicant must be uploaded in the Participant Portal (for more details, see Part D of the European Solidarity Corps Guide - 'Information for applicants').

Data Protection Notice

PROTECTION OF PERSONAL DATA

The application form will be processed electronically. All personal data (such as names, addresses, CVs, etc.) will be processed in pursuant to Regulation (EC) No 45/2001 on the protection of individuals with regard to the processing of personal data by the EU institutions and bodies and on the free movement of such data. Any personal data requested will only be used for the intended purpose, i.e. the processing of your application in accordance with the specifications of the call for proposals, the management of the administrative and financial aspects of the project if eligible and the dissemination of results through appropriate European Solidarity Corps IT tools. For the latter, as regards the details of the contact persons, an unambiguous consent will be requested. For the exact description of the collected personal data, the purpose of the collection and the description of the processing, please refer to the Specific Privacy Statement (see link below) associated with this form. <https://ec.europa.eu/youth/solidarity-corps>

- I agree with the Data Protection Notice



Submission history

No records found for Submission History

Sample